

Third Party Notification

- **As the RG&E customer of record** – If circumstances make it difficult for you to keep track of your RG&E account, you can designate a friend, relative, or other third party to receive a notice from us whenever your service is at risk of being terminated.
- **As an owner or agent of rental property** – If you are concerned about a tenant's potential termination of service, you may wish to ask your tenant to enroll in our Third Party Notification service, naming you as a third party contact.
- **When named as a third party contact** – You, the third party, would receive a copy of any reminder or termination notice sent to the RG&E customer of record. You would not be financially obligated for the account.

Customer of Record _____ RG&E 11-Digit Account Number _____ - _____ - _____
Service Address _____ City _____ State _____ ZIP _____
Home Phone _____ Cell/Other Phone _____
Email Address _____

☐ I (RG&E customer) request any notice of possible disconnection of **my RG&E service** for nonpayment of bills also be mailed to:

Third Party Name _____ Relationship _____ Phone _____
Third Party Address _____ City _____ State _____ ZIP _____

Signatures of both parties are required below for this agreement to take effect.

X _____
CUSTOMER SIGNATURE DATE

X _____
THIRD PARTY SIGNATURE DATE

- Please retain a completed copy for your records.
- Please submit your completed form to us by:
 - Email: **customer_service@rge.com**
 - Mail:

RG&E Customer Care Center
180 South Clinton Avenue
Rochester, NY 14604

If you have any questions, please visit **rge.com/ContactUs** or call **800.743.2110** (Monday through Friday, 7 a.m. to 7 p.m., excluding holidays).