



# RG&E *Third Party Notification Form (Optional)*

- > **As the RG&E customer of record** – If circumstances make it difficult for you to keep track of your RG&E account, you can designate a friend, relative, or other third party to receive a notice from us whenever your service is at risk of being terminated.
- > **As an owner or agent of rental property** – If you are concerned about a tenant’s potential termination of service, you may wish to ask your tenant to enroll in our Third Party Notification service, naming you as a third party contact.
- > **When named as a Third Party contact** – You, the third party, would receive a copy of any reminder or termination notice sent to the RG&E customer of record. You would not be financially obligated for the account.

Customer of Record \_\_\_\_\_ RG&E 11-Digit Account Number \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_

Service Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ ZIP \_\_\_\_\_

Home Telephone \_\_\_\_\_ Cell/Other Telephone \_\_\_\_\_

I (RG&E customer) request any notice of possible disconnection of **my RG&E service** for nonpayment of bills also be mailed to:

Third Party Name \_\_\_\_\_ Relationship \_\_\_\_\_ Telephone \_\_\_\_\_

Third Party Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ ZIP \_\_\_\_\_

**This Third Party Notification will be mailed ONLY if the customer signs this portion of the application.**

**X** \_\_\_\_\_

Customer Signature \_\_\_\_\_ Date \_\_\_\_\_

- Please make a copy of this completed form and retain for your records.
- **Please e-mail an electronic copy** of this form to **customer\_service@rge.com** or **fax completed form** to RG&E Customer Relations Center at **1.585.724.8880** or mail a completed form to 89 East Avenue, Rochester, NY 14649. **Contact us** online at **rge.com** by using our secure form (click on “Contact Us” then on “Write to RG&E”) or call **1.800.743.2110** (Monday through Friday, 7 a.m. to 7 p.m.).